



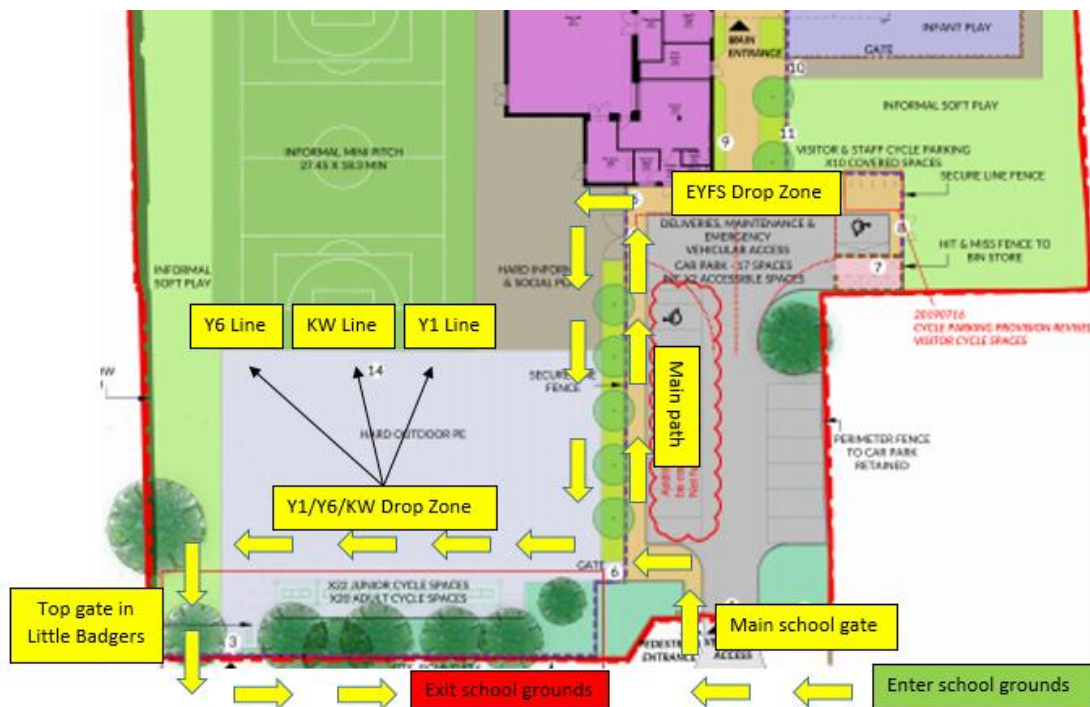
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Dear Parents/Carers,

In accordance with government guidance regarding implementing effective protective measures, we will be introducing a one-way system for the dropping off and picking up of children from school. The map below shows how the one-way system will be organised.



Dropping off arrangements

- All children (**accompanied by one adult only**) will enter the school grounds via the main front gate and walk down the main path. There will be markings on the floor 2 metres apart for you to stop and wait at until there is a clear space in front of you. Siblings should not be brought to school for drop off or pick up unless absolutely essential. **If this is the case then they should remain with the parent at all times.**
- For children in EYFS, at the top end of the main path will be a drop zone where a member of the EYFS team will greet each child, the child will be handed over and will then be escorted to the EYFS classrooms. The adult who has dropped off will then be required to follow the one-way system through the school playground before exiting the school grounds via the top gate in Little Badgers, maintaining a social distance of 2 metres at all times.

- Children in Year 1, Year 6 and those of Key Workers will follow the one-way system down the main path and into the school playground, maintaining a social distance of 2 metres at all times by observing and waiting at the markings on the floor. At the top end of the playground will be a drop zone where a member of the Year 1, Year 6 and Keyworkers team will greet each child who will be handed over before walking to line up in their 'bubble' group by the MUGA. The adult who has dropped off will then continue to follow the one-way system and exit the school grounds via the top gate in Little Badgers, maintaining a social distance of 2 metres at all times.

Picking up arrangements

- All adults who are picking up children will enter the school grounds via the main front gate and will walk down the main path, maintaining a social distance of 2 metres at all times by stopping and waiting at the markings on the floor until there is a clear space in front.
- Adults collecting children in EYFS will be greeted by a member of the EYFS team at the EYFS drop off zone at the top end of the path where their child will be handed back over to them. The adult and child will then be required to follow the one-way system through the school playground before exiting the school grounds via the top gate in Little Badgers, maintaining a social distance of 2 metres at all times.
- Adults collecting children in Year 1, Year 6 and those of Key Workers will follow the one-way system down the main path and into the school playground, maintaining a social distance of 2 metres at all times by observing and waiting at the markings on the floor. At the Y1/Y6/Key Workers drop zone, a member of each team will greet the adult and their child will be handed back over to them. The adult and child will then continue to follow the one-way system and exit the school grounds via the top gate in Little Badgers, maintaining a social distance of 2 metres at all times.

Drop off and pick up times will be staggered to ensure that there are not too many adults and children arriving at and leaving the school site at any one time. It is therefore very important that you arrive at the correct time to drop off or pick up your child.

Adults who are dropping off or collecting cannot gather and will need to maintain the 2-metre social distance at all times. **Please follow the signs and markings on the playground. There will be staff on hand to help guide you.**

Communication with staff during drop off and pick up times will not be available due to social distancing so please use email or arrange a telephone discussion via the school office.

Thank you once again for your support.

Kind Regards



Mrs Whittingham

